

First Baptist

CHRISTIAN SCHOOL

11400 Lagrange Rd., Elyria, OH 44035

PHONE: (440) 458-5185

EMAIL: office@fbcs-elyria.org

FAX: (440) 688-1612

REQUEST FOR RELEASE OR TRANSFER OF SCHOOL RECORDS

(Please complete and return this form to FBCS. We will request records from the school.)

The following student is being considered for enrollment at First Baptist Christian School. It is requested that an official copy of the student's school records be sent to the email, fax, or physical address listed above.

Please include all records, including academic records (cumulative grades, current report card, past standardized testing, etc.), and any pertinent information regarding health, psychological testing, disciplinary action, and attendance.

STUDENT: _____ BIRTHDATE: _____

SIGNATURE: _____ DATE: _____

Parent, Legal Guardian, or Self if Over 18

SCHOOL FROM WHICH RECORDS ARE BEING REQUESTED:

SCHOOL NAME: _____

GRADE THE STUDENT LAST ATTENDED AT THIS SCHOOL: _____

SCHOOL ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

SCHOOL PHONE: _____ SCHOOL FAX: _____

SCHOOL EMAIL: _____

FBCS OFFICE USE ONLY:

DATE OF REQUEST: _____ BY: _____